

## What is Pivot?

Pivot is a searchable database of federal and private funding opportunities.

## Accessing Pivot

<https://pivot.proquest.com/session/login>

- Select *Use Institutional Login Credentials*.
- Choose *Auburn University* from the drop-down menu.
- Enter your AU login credentials.

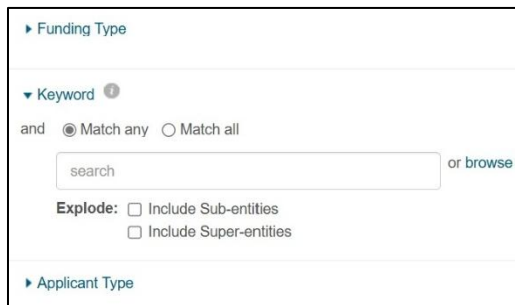
## Conducting a Search

Enter keywords pertaining to your area of interest in the search bar on the home page or click *Advanced Search*.

## Refining a Search

Utilize the Advanced Search filters to narrow down your search. We suggest starting with these three:

1. Keyword: Type relevant keywords in the search bar for possible matches or browse the keyword hierarchy.



The screenshot shows the 'Keyword' section of the Pivot Advanced Search interface. It includes a 'Funding Type' dropdown, a 'Keyword' field with a search icon, and radio buttons for 'Match any' (selected) and 'Match all'. Below the search field is a 'search' button and a link to 'or browse'. Underneath, there is an 'Explode' section with checkboxes for 'Include Sub-entities' and 'Include Super-entities'. At the bottom, there is an 'Applicant Type' dropdown.

2. Applicant/Institution Location: Type in the search box or browse *more locations*. Check *Unrestricted*, *Sub-entities*, and *Super-entities* to capture all applicable opportunities.

3. Applicant Type: Select *Academic Institution* and *Non-profit* when applying through AUM. If applying as an individual, use the Career Stage field.

## Saving and Modifying a Search

Three options are available on the Search Funding Results screen:

- *Advanced Search* starts a new, blank search screen.
- *Save Search* allows you to save and name the current search, as well as an option to receive weekly funding emails with new or updated opportunities relevant to that search.
- *Refine Search* returns to the Advanced Search screen with search criteria still entered.

### Additional Search Tips and Options

- Start with a broad keyword, then refine the results with additional keywords and filters. Adding multiple keywords and/or filters at once can narrow results down too far.
- Use the keyword in either the free text box or the *Keyword* field but not both.
- Options to track or share are available on each individual funding opportunity.
- Searches can be shared on the Search Funding Results page or from Saved Searches on the Home page.
- Filters on the left-side panel of the Search Funding Results page reset after refining search.

## Your Profile and Content

Access your profile from the Home page or from the Profiles tab. Select *Edit Profile* to add keywords that will customize recommended funding opportunities. Enable automatic notifications by selecting *Advisor* from the Home page or button and checking the *Weekly Advisor Alert email*.

## Get Help/Additional Resources

The Office of Sponsored Programs and Research (OSPR) offers training and assistance. Contact Naomi Franco at [pfranco@aum.edu](mailto:pfranco@aum.edu) or 334-394-5873. Visit the OSPR website for more information and resources.